

Volunteering Matters

December 2011

Volunteer Centre Eastleigh is an accredited member of Volunteering England



Welcome to our festive edition of Volunteering Matters. If you are interested in any of these volunteering opportunities, or would like a copy of our separate list of Christmas Volunteering Opportunities, please contact us 023 8090 2458 or volunteer@1community.org.uk

Key Roles for Eastleigh Scouts

Eastleigh District Scouts is the largest co-educational voluntary youth organisation in the Eastleigh, Bishopstoke and Fair Oak area with 643 uniformed members and more than 80 non-uniformed adult supporters. With a growth of 22.5 % over the past three years it is the fastest growing District in Hampshire.

A development strategy has been created and within this has been identified the need to appoint five key volunteer adults with specialist skills. These volunteer posts can be uniformed or non-uniformed and are as follows:

- a) Development Manager
- b) Communications (internal and media relations)
- c) Leader of non-uniformed event support team
- d) Inclusivity: engagement with disabled children and young people and their families
- e) Inclusivity: intercultural development

The Bridge Education Centre, Eastleigh

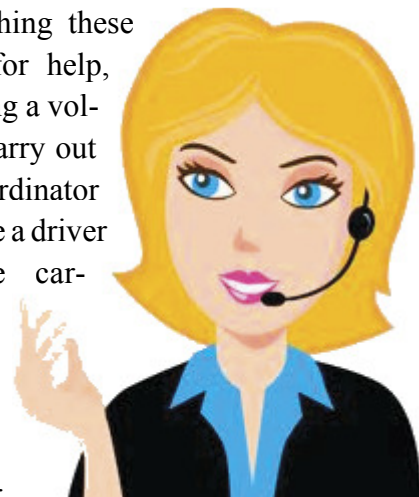
The Bridge Education Centre in Eastleigh is currently looking for two new members for its board of governors.

Treasurer needed for Bereavement Service

EBS, the bereavement service for Eastleigh & Southampton, is in need of a volunteer treasurer. As treasurer, you would be required to attend monthly meetings held on the 2nd Wednesday of the month, which last for about 2 hours. You would be responsible for the finance and book keeping of EBS, and as a trustee you would be part of the group of trustees who are responsible for the policies and decision making of the organisation. EBS is a charitable organisation which receives no regular funding. Trustees seek to secure the future of EBS by applying for funding and promoting the good name of the organisation.

Co-ordinator for Hamble Good Neighbours

A co-ordinator is needed by Hamble Good Neighbours. The co-ordinator's role involves taking telephone calls requesting help, referring to a list of volunteer drivers and their availability, matching these to the requests for help, and then contacting a volunteer driver to carry out the task. The co-ordinator does not need to be a driver as the role can be carried out entirely from home with the use of a telephone with an answering system.



Administrative Volunteer—Blue Lamp Trust

Become a part time member of the administrative team supporting the Blue Lamp Trust. The Trust is a partnership between the Hampshire Fire & Rescue Service, Hampshire Police, The High Sheriff of Hampshire and local businesses. It was set up to promote community safety in Hampshire and does that through the Bobby Scheme (providing practical help and support free of charge for elderly and vulnerable victims of crime); grants to local community safety projects; and delivering driver training for businesses. All the money we generate from selling Driver Training is used to support the Bobby Scheme and Grants program.



Typical tasks will include:

- Managing telephone enquiries relating to the Trust's activities
- Arranging meetings & events
- Filing / copying
- Researching company contact details (internet)
- Preparation of documents / materials for meetings & business events
- General office duties as required

We are looking for someone 18 or over who will enjoy working in a busy environment and being part of a team. Ideally you will have some experience with Word, Excel and PowerPoint, and be confident on the phone.

We would expect you to demonstrate sensitivity, discretion and confidentiality. Any training required will be given. We would like a commitment of one regular weekday per week. There is flexibility in respect of the day worked.

Three Rivers Community Rail Partnership

The Three Rivers Community Rail Partnership is a not for profit organisation which works with train operators, local authorities and volunteers to promote and develop rail stations and services in the Eastleigh area. So far the partnership has built local volunteer groups at Mottisfont and Dunbridge, Dean, Romsey, Swaythling and Chandlers Ford rail stations. Work at these stations includes litter pick-ups, vegetation clearance, provision of plants, flowers and art, publicity distribution and generally keeping an eye on the station when the booking offices are closed.

Recently our active group of volunteers at Chandlers Ford station has established a mini coffee bar on weekday mornings 6.30–10.30am Monday to Friday to serve rail users and local residents. We would like to expand our group of volunteers to run the coffee bar and would like to bring in additional help for one morning a week only (4 hours a week).

This would entail setting up the stall from 6.30am, serving passengers, handling cash, reconciling the takings, clearing away and then leaving by 10.30am. Free drinks are available to anyone who helps. Volunteers looking after the coffee bar are unpaid (proceeds from the coffee bar go to the Three Rivers Community Rail Partnership to aid activities). We would be happy to share our experience of basic customer service, retail, health and safety, accounting and food hygiene skills as well as our passion for developing sustainable travel by rail.

Eastleigh Good Neighbours Website Manager

Eastleigh Good Neighbours has a website up and running but needs someone with the necessary technical skills to update it as necessary with news and changes to information.

Weekend Room Guides for Mottisfont Abbey

This beautiful National Trust property near Romsey needs room guides at the weekend. If weekends are a bit of a drag, this is a great opportunity to get out and meet people.

Marshalls for Rose Bowl Conference, 8 March

Marshalls are needed for a one-day conference—Afasic, Voice for Life—at the Rose Bowl between 08.30 and 16.30 on Thursday 8 March 2012. As an Event Marshall you will help make the Voice for Life Event run smoothly. You might be on reception, showing people to their workshops, staffing the internet cafe, and generally ironing out difficulties. The time commitment will be one day, plus induction.

Afasic supports parents and carers of children with speech, language or communication impairments.

STAR4Locals, Hexagon Centre, Chandlers Ford

Star4Locals is a new cooperative social enterprise which fosters small business projects to enable people with disabilities to gain training, work experience and work opportunities within a supportive environment. We currently have business projects in woodwork and garden maintenance, a beading group and a transport scheme for physically disabled adults and their carers.

Administrator for Star4Locals: We need someone to help administer our membership process – sending out application forms and booklets, entering members on our database, and keeping our membership process up to date. We'd also like help with general administration, and would really like to find someone who could Minute our monthly meetings (currently on a Wednesday morning), and circulate Minutes to our board members. If you have time to spare – as little as one day a month – please contact us to come in for an informal chat. Some of this work can be done from home.

Marketing Advisor for Star4Locals: We need help from someone with enthusiasm and creativity to help market STAR4Locals and the small business projects it supports effectively. We estimate that 2–4 hours a week would be required for this work. Your role could include maintaining our website, making contact with local media, designing and producing publicity materials, and generally raising the profile of the enterprise.

Music in Detention Trustees Required

Music in Detention takes music making into Immigration Detention Centres. We are a small national charity, set up in 2006. Our work helps detainees to cope with detention, and people in the wider community to understand their experience of it. We want the shared experience of music making to build supportive relationships between detainees and the surrounding community.

We are looking for able and motivated individuals, with backgrounds in one or more of the following, to strengthen our committed and experienced Board of Trustees:

- Participatory music making in challenging settings
- Personal experience of migration
- Dealing with ethical issues
- Finance and fundraising

Host UK

HOST UK is a charity which arranges for international students to stay for a few days with a British family. Volunteer hosts welcome international students into their home for three or four days at Christmas to give the students a hands on taste of British life.

Scribe needed at Barton Peveril College

Barton Peveril Sixth Form College in Eastleigh is looking for a volunteer scribe to take notes for a lady studying Biology GCSE who is a bit hard of hearing.

The class is on a Wednesday evening 6.30–9pm and the course has already started so the need is urgent.



Jane Scarth House, Romsey (Wessex Cancer Trust)

Volunteer befrienders are needed at Jane Scarth House, the Wessex Cancer Trust walk-in centre in central Romsey. Working one morning or one afternoon per week, our volunteer befrienders are fully trained to offer a friendly welcome and a listening ear to anyone affected by cancer who calls for support.

Jane Scarth House is open from 10am to 4.30pm Monday to Friday. A warm, friendly welcome awaits anyone who would like to call in for help and support either in the form of complementary therapies, counselling or just somewhere to talk freely, knowing that you will not be judged and that anything you say will be kept in the strictest confidence.

Mencap

Mencap is the voice of learning disability. Everything we do is about valuing and supporting people with a learning disability, and their families and carers. The Co-operative has chosen Mencap and our sister charity ENABLE Scotland as its Charity of the year partners for 2011. The money the Co-operative raise will be used to help 20,000 young people with a

learning disability to transform their lives through a range of activities over 3 years. Volunteers are needed to help with this:

Progression Mentor Volunteer: providing personal support, assistance, guidance, encouragement and inspiration to young people with a learning disability for a period of 3–6 months. You would regularly meet with your allocated young person, and support them to take positive steps with their action plans, and to reflect, evaluate and recognise their learning and experience.

An Inspire Me Workshop Volunteer: to deliver, alongside Mencap staff, a selection of 6 workshops to young people with a learning disability. You would support the young people to take an active role in the workshop and to evaluate what they have learnt.

The skills required for these roles are a commitment to the aims and values of Mencap and the ability to relate to and empathise with young people and their aspirations. Good interpersonal skills are necessary and the ability to be non-judgemental, self-aware, patient and understanding. There will be an induction to Mencap training and programme specific training. A CRB will be required for these opportunities.

For further information
023 8090 2458

Find all our opportunities on
www.do-it.org.uk

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volunteer@1community.org.uk

Website
www.1community.org.uk

Registered charity no.
1052978

